



University of California Cooperative Extension
San Luis Obispo County
Nutrition and Food Safety Video Loan Form



Borrower's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City & Zip: \_\_\_\_\_

Daytime Phone: (\_\_\_\_\_) \_\_\_\_\_ Evening Phone: (\_\_\_\_\_) \_\_\_\_\_

Name of video(s) that you wish to borrow (limit two):

1. \_\_\_\_\_

2. \_\_\_\_\_

Preferred dates of use (videos may be borrowed up to 14 days):

First preference: from: \_\_\_\_\_ to: \_\_\_\_\_

Second preference: from: \_\_\_\_\_ to: \_\_\_\_\_

Third preference: from: \_\_\_\_\_ to: \_\_\_\_\_

Video Loan Policy

Health and Family Service Professionals living or working in San Luis Obispo County may borrow our nutrition and food safety videos.

- Each professional may borrow up to two videos at one time.
The loan period is up to 14 days.
Videos will be shipped from Cooperative Extension by US mail. Videos may be returned in person or by US mail.
A \$25 deposit is required for each video borrowed. Make check payable to UC Regents and include check with this order form.
Deposits will be fully refunded if videos are returned by due date and are not damaged.
A late fee of \$5 per day per video will be assessed for any video returned after the due date.
The borrower will be charged a full replacement fee for any video lost, damaged, or not returned within 5 days of the due date.

I have read and understand the video loan policy and agree to pay the fees outlined above for any video that I damage, lose or return late.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mail this form and your deposit to:

Nutrition & Food Safety Video Loan Library
UC Cooperative Extension
2156 Sierra Way #C
San Luis Obispo, CA 93401-4556

Office Use Only
Video Mailed Date: \_\_\_\_\_
Deposit Received: \$ \_\_\_\_\_
Video Returned Date: \_\_\_\_\_
Deposit Returned: \$ \_\_\_\_\_ Date: \_\_\_\_\_